

To,







Supplier's Name: Tel/Cell: Date: 09/06/2019



Address: Email: Date (Submitted):




Subject: Request for Quotation for Dignity & Hygiene Kits

Dear Sir/Madam,

We would appreciate if you could provide us a quotation for Dignity & Hygiene kits items listed below:

S.L	Item/ Description	Details Informamtion	Units	Qty Request	Unit Price	Total Price	List Maximum Capacity (2day delivery)	Volume of prepositioned stock
1	Sanitary napkins 9pcs Pkt 	- 'Shokhi Pad'or Disposable good reputable quality. - Non-woven tissue, cotton touch feel top sheet, thin, high absorbance, individually wrapped in packs containing 09 pieces. - Each napkin includes plastic cover for discreet disposal Not containing allergic and dangerous substances. - Packages: 09 pieces in one packs	Pkt	46500				
2	Paynty (TAI) 	- Good reputable quality (Vendor should Mention) - Size in 30%M, 40% L, 30%XL - Material: 100% cotton - Thick fabric, not transparent, durable, skin friendly, not containing any allergic substances - Items per Kit: 2Pcs	Pcs	6200				
3	Bathing Soap 	- Good reputable quality (Vendor should Mention) - Toilet soap bar, Weight: 125 g minimum. Un-perfumed, antibacterial, hypoallergenic, skin friendly. Long durability. - Items per Kit: 6Pcs	Pcs	37200				
4	Laundry Soap 	-Wheel Bar /Any Best Quality (Vendor should Mention) - Weight: 130grm - Items per Kit: 6Pcs	Pcs	37200				
5	BAG 	- Quality: Tissue Cloth '- 01 Pcs with ADRA & CEARR LOGO Size: ask to know!	Pcs	3100				
6	Tooth Brush for Adult 	- Good reputable quality (Vendor should Mention) - Strong Plastic toothbrush, adult size, medium bristle, individually wrapped. - Items per Kit: 2Pcs	Pcs	6200				

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7	Tooth Brush for Children 	<ul style="list-style-type: none"> - Good reputable quality (Vendor should Mention) - Strong Plastic toothbrush, Children size, medium bristle, individually wrapped. - Items per Kit: 2Pcs 	Pcs	6200				
8	Tooth Paste 145gram 	<ul style="list-style-type: none"> - Good reputable quality (Vendor should Mention). - Concentrated paste, with fluoride - Items per Kit: 2Pcs 	Pcs	6200				
9	Aluminium Pitcher 15-18Liter 	<ul style="list-style-type: none"> - Items per Kit: 1Pcs 	Pcs	3100				
10	Potty for Children 	<ul style="list-style-type: none"> - Colour: Red/Blue or any - Load bearing capacity: 20 kg - Unit weight: 0.323 kg - Age limit: 7 months-2 years - Material: Pure plastic - Items per Kit: 1Pcs 	Pcs	3100				
11	Towel/Gamcha 	<ul style="list-style-type: none"> - Size: 50cm*100cm - Good quality Material: 100% cotton. - Weight 220g minimum Thick and absorbent - Color: fixed dye, different light colors except white. - Items per Kit: 2Pcs 	Pcs	6200				
12	Sandals for Child 	<ul style="list-style-type: none"> - Plastic Slipper (Sizes 30%M, 40%L, 30%XL) - Items per Kit: 3Pcs 	Pair	9300				
13	Sandals for Adult 	<ul style="list-style-type: none"> - Plastic Slipper (Sizes 30%M, 40%L, 30%XL) - Items per Kit: 2Pcs 	Pair	6200				
14	Shampoo 250ml 	<ul style="list-style-type: none"> - Good reputable quality for adults (Vendor should Mention). - For normal hair, good smell. Hypoallergenic, PH factor 5.5 - Items per Kit: 1Pcs 	Pcs	3100				

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15	Hair Oil 250ml 	- Made from the finest, natural, edible grade coconuts - Free from chemical additives or solvents - Non-Hydrogenated, Non-Deodorized, Non-Solvents Used - Unrefined, Unbleached & Scientifically Filtered - Best quality product	Pcs	3100				
16	Comb (BIG) 	- Hair comb, Material: Plastic or metal - - Items per Kit: 3Pcs	Pcs	9300				
17	Bucket with Mug 16 liter bucket & 1 Ltr. Mug 	- Wave Bucket Red with lid - Capacity 16 Liter Bucket and 01 Liter Mug - Material Plustic - ADRA & CEARR LOGO - Items per Kit: 1Pcs	Pcs	3100				

It is mentionable that you have to follow the following terms and conditions:

- Bidder(s) need to confirm the quoted specifications of items and state any amendment to those specifications. Filling this form is part of the Quotation submissio
- The quantity of items is between 1,000 and 2,000. It might be increased or decreased based on the final price.
- **Price should be inclusive of VDS and TDS as per Govt. Law of Bangladesh.**
- **Price should include Transportation/carrying cost**
- ADRA may award one or more suppliers, given the quantity and dates required.
- If you have Trade License, TIN Certificate & VAT Registration Certificate, Bank Certificate please provide with the quotation.
- The quotation shall be valid at least for 3 month after the closing date. Please submit your quotation in Bangladesh currency.
- **Quotation will be sent to 1st Floor, Leisure In, Kolatoli Road, Cox's Bazar by 12/06/2019 on office hour (08.00AM to 5.00PM) or to submit to ADRA Procurement department or, E-mail to procurementxcb@adrabd.org**
- All Payments will be made through Account Payee Cheque
- ADRA General Terms and Conditions apply, payment terms are 30 days from delivery of goods.

SHORTEST DELIVERY TIME TO ADRA Gilatoli Office, Teknaf, Cox's Bazar or Nearest office _____ days

Remarks: _____

Thank you for your kind cooperation and Support.

Best Regards,

Received by:

Md. Samiul Hamim
Procurement Officer
Procurement Department, Cox's Bazar
ADRA Bangladesh
Cell: +8801717725875
Email: procurementxcb@adrabd.org

Signature:
Vendors Name:
Seal: